



Posted: Friday, January 20, 2017

NOTICE AND CALL OF THE SECOND REGULAR MONTHLY MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, JANUARY 25, 2017 at 6:00 PM
In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

NO CLOSED SESSION

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES –** *December 14, 2016 cc, December 14, 2016 scc*
- V. COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
- VI. STAFF REPORTS**
- VII. ITEMS FROM THE FLOOR**
(Three (3) minute limit per Speaker unless Council approves request for extended time.)
- VIII. CONSENT AGENDA**
 - 1. Financial Status Reports for November 2016.
 - 2. English Ivy Petition
 - 3. General Plan Status Update Memo from City Planner
- XI. DISCUSSION/ACTION AGENDA ITEMS**
 - 1. Discussion/Decision regarding selection of Mayor and Mayor Pro-Tem.
 - 2. Resolution 2017-01; Recognition of Service for HCSO Trinidad Deputy Pam Wilcox and Introduction to new Trinidad Deputy Luke Mathieson.
 - 2. Discussion/Decision regarding possible First Reading of draft Noise Ordinance 2017-01.
 - 3. Discussion regarding ADA Improvement Priorities.
 - 4. Discussion/Decision regarding Council Commissionership Assignments.
 - 5. Mid Year Budget and Workplan Update
- XII. FUTURE AGENDA ITEMS**
- XIII. ADJOURNMENT**

APPROVAL OF MINUTES FOR:

DECEMBER 14, 2016, CC
DECEMBER 14, 2016, SCC

Supporting Documentation follows with: 11 PAGES

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, DECEMBER 14, 2016

I. CALL TO ORDER

- Mayor Miller called the meeting to order at 6:00PM. Council members in attendance: West, Fulkerson, Miller, Baker.
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams, City Attorney Andy Stunich.

II. PLEDGE OF ALLEGIANCE

III. ADJOURNMENT TO CLOSED SESSION

IV. RECONVENE TO OPEN SESSION

Defer to agenda item No.1 for report.

V. APPROVAL OF AGENDA

Motion (Fulkerson/West) to approve the agenda written. Passed 4-0.

VI. APPROVAL OF MINUTES – November 09, 2016 cc

Motion (West/Baker) to approve the minutes as written. Passed 4-0.

VII. COUNCIL MEMBER REPORTS

West: HCOAG meeting focused on Fortuna overpass/freeway exit safety conditions, and Little River Trail discussions.

Baker: Announced that Trinidad Deputy Pam Wilcox will be moving on to a new assignment in January.

Fulkerson: Last meeting as Councilmember. Presented a slide show of city accomplishments and highlights. Recognized successes of the community, staff, and Council.

Miller: RCEA community choice aggregate program offers consumers the option of purchasing power from different suppliers. Goals are to keep same rates as PG&E, and opt in or out at consumers convenience.

VIII. STAFF REPORTS

City Manager Berman presented a report to the City Council at the meeting highlighting various accomplishments and project status for the month; *Public Works/Water security system improvements, filter replacement project update, Phase II of Stormwater Grant, successful Audit, septic grant and permit update, etc..*

IX. ITEMS FROM THE FLOOR:

Jim Cuthbertson – Trinidad
City needs to do something about the Ocean Avenue congestion issue..

Pat Morales – Trinidad
Been in touch with HSU Marine Lab and learned that the big tree in front and curbs belong to the city. I've been working with the Lab since 2001 keeping that tree trim and maintained. It's my understanding that the City Manager has a meeting scheduled in January to meet with Marine Lab representatives to discuss removing the tree. Asked that the meeting be open to the public.

Steve Ruth – Trinidad
Requested double the amount of time allowed for 2 separate comments; 1) requests the View & Vegetation Ordinance be on the agenda for discussion for possible revisions that protect public views from obstructing vegetation. Submitted multiple complaints and haven't received a response. Complaint process needs improvement. 2) Complaint about the complaint response timeline, and the complaint he filed regarding Julie Fulkerson's view obstructing fees. There are public views being obstructed and the City should take up this matter.

Kathleen Lauder? – Trinidad area resident

Native American burial grounds were disrupted in 1991 when the Galindo Trail was installed, despite objection from the Lindgren family. Submitted a letter to the Council criticizing and objecting to the Van Wycke Trail proposal.

John Hedrick – Trinidad

Introduced himself as one of the very few geothermal contractors in Humboldt, and very concerned with traffic safety on Scenic Drive.

Erin Rowe – Trinidad

Concerned with protection of public views from Julie Fulkerson's overgrown trees. Asked why the issue wasn't on the agenda. City Manager Berman explained, and Mayor Miller offered to consult with Berman and provide a written response.

Dorothy Cox – Trinidad

Very concerned with traffic congestion on Ocean Avenue. Parking is very bad, and should be on a future agenda to discuss.

Shirley Laos – Trinidad

Regarding traffic safety on Scenic Drive, a dialogue should be open with the Trinidad Rancheria, along with the County Roads Dept.

Julie Fulkerson – Trinidad

Speaking as a resident tonight, I'm very concerned with the behavior tonight of certain residents, as they reflect similarly at the national level that "what is said becomes fact". The Planning Commission asked my neighbors for an arborists report. That's all. It's not complicated. The ordinance is simple. We've always been open for discussion on this matter. To imply that all arborists are being controlled by me is just ridiculous.

Kim Tays – Arcata

I'm a tree protector. I've been all over the world and never been to a place that clear cuts trees to protect views. Ms. Fulkerson has a right to her privacy.

X. CONSENT AGENDA

1. Financial Status Reports for October 2016
2. Law Enforcement Report for November 2016
3. Proclamation in Recognition of Human Rights Awareness Month, December 2016.
4. Adoption of Resolution 2016-13: Providing Workers Compensation Coverage for Volunteer Personnel.

Motion (West/Baker) to approve the consent agenda as written. Passed 4-0.

XI. DISCUSSION/ACTION AGENDA:

1. Consider Settlement of Tsurai Ancestral Society Lawsuit against the City
City Manager Berman explained the City owns 12.5 acres of land commonly referred to as the Tsurai Study Area or TSA. This land includes the Tsurai Village, which was a significant coastal Yurok Village since time immemorial, and includes cemetery grounds for countless generations of Tsurai people.

The Tsurai Ancestral Society (TAS), a non-profit organization comprised of lineal descendants of Tsurai, filed suit against the City approximately five years ago related to the City's management of the Tsurai Study Area (TSA), including implementation of prior Settlement Agreements, and implementation of the Tsurai Management Plan. Twelve individuals are also plaintiffs along with the TAS.

After years of effort to settle this lawsuit, the City and Plaintiffs have agreed on the following terms of settlement as follows:

- City to transfer ownership of the City-owned TSA to the TAS and Yurok Tribe as co-owners via a quit-claim transfer.

- City to pay \$30,000 to TAS.
- City to retain an easement protecting existing public access on existing trails.
- TAS to defend City against possible legal challenges to the land transfer.
- Legal claims against the City are settled with no admission of guilt or liability by the City.
- All appeals of the Coastal Development Permit issued to the Trinidad Civic Club for their fence removal and stairs project at the Trinidad Memorial Lighthouse are withdrawn.

A formal Settlement Agreement based on these terms has been developed by the City Attorney. City Manager Berman introduced and read settlement Resolution #2016-17. It was not prepared in time for the packet publishing deadline.

Mayor Miller reminded the public that the Council was acting on a Tsurai Management Plan that the City adopted almost 10 years ago, and that the Council grieves that the Rancheria has taken issue with this settlement proposal.

Public comment included:

Elaine Weinreb – Trinidad Area Resident

Will public access be preserved? How long will the Parker Creek Trail be closed? Berman explained that the trail has been closed due to permitting hurdles and coordination with the private landowners.

Adora King – Trinidad

Is there anything in the settlement that will protect public views? City Attorney Stunich stated that the parcel of land is still inside the City limits and under the City's legal authority it may enact laws/ordinances to protect views if it sees fit.

Joy Sundberg – Trinidad Rancheria

I'm a direct descendent of Yurok people. I don't like the idea of the City giving land away that once belonged to my grandparents. The City has taken on a big piece of meat to chew and could choke if it's not careful. I reject the motion being made to give the land to the Tsurai. They could have joined the Yurok years ago, but didn't.

Lisa Sundberg-Maulson – Trinidad Rancheria

Extremely disappointed with the transfer to Tsurai. The Yurok reservation is in Klamath. You have a Trinidad Rancheria in your back yard and are ignoring it. Tsurai and Big Lagoon decided years ago not to join with the Trinidad Rancheria. We are a federally recognized tribe. Our Tribal Council will hear about this, which is not something we can stand behind. Please reconsider.

Zack Brown – Trinidad Rancheria

The Rancheria was created in 1906. The Yurok Reservation was created in 1988. All 3 tribal entities nearby decided not to join with the Trinidad Rancheria, which is the southern most tribal territory. The Tsurai Ancestral Society is not federally recognized and should have no authority or land adjacent to the Rancheria. We'd like to keep our government-to-government relationship positive, but it will be endangered if the transfer takes place. We will fight to protect our interests even if legal action is necessary.

Shirley Laos – Trinidad Rancheria

As government affairs coordinator, I have almost 3 decades of Tribal representation. The Rancheria is named stakeholder in the Management Plan and should be a member and full partner of the team. Please reconsider your decisions tonight.

James Brown – Trinidad Rancheria

As one of the newest Tribal Council members, I'd like to urge everyone to come together, share, and allow all voices to be heard.

Jim Cuthbertson – Trinidad

The management plan does not legally bind the City. At the time the plan was being developed, the TAS agreed to maintain the trees and protect views. The City should wait and include the Rancheria in its discussions.

Steve Ruth – Trinidad

Urged the Council to add the 12.5 acres to the view protection zone and a condition on the settlement to protect public views on the site.

City Manager Berman explained that the Coastal Conservancy provided a letter to the City yesterday taking a neutral position on the transfer, but notes their interest in the site and protecting public access. It's been difficult to get the Rancheria to join the team in the past due to deep divisions between the 3 tribal entities. Transferring the land to all 3 doesn't seem feasible. The Yurok Tribe ensured the City that all descendents of the village will maintain their rights to participate and protect their access regardless of tribal affiliation.

Council comments included:

Miller: This is very complicated. I'm aware of the past genocides in this country. We are operating under U.S. law, and as a representative of the City of Trinidad, I have to set aside my personal opinions. \$30,000 is offered to start the process of moving forward.

Fulkerson: Our relationship with the Rancheria is very important. What propelled me from the beginning has been to do the right thing with the land. Our goal was to give the Tsurai Village back to the Tsurai people, and to keep it protected. This is not our land.

West: Wish we had the opportunity to hear the Rancheria's position a while ago. We worked hard to ensure everyone had access to the village after the transfer takes place. Can we add into the agreement that we won't move forward without a letter from the Yurok Tribe stating they won't interfere with other tribal members from practicing or participating in cultural activities on the 12.5 acres? City Attorney said that having to add that to the agreement could create a roadblock.

Baker: We should have never accepted the land from the State Coastal Conservancy. It's taken many years to reach this settlement. The City was not in the driver's seat. This Council took on the responsibility to return the land to the original village descendents. The City can't protect this site alone. Leadership from the TSA is necessary and all 3 groups need to work together.

City Attorney Stunich: In the settlement of another lawsuit, the City agreed to work to achieve the goals of the Tsurai Management Plan.

*Motion (Baker/Fulkerson) to approve Resolution 2016-17 authorizing the execution and implementation of a release and settlement agreement to resolve litigation brought against the City by the Tsurai Ancestral Society and individual plaintiffs, and to authorize the transfer of the 12.5 acre Tsurai Study Area to the TAS and Yurok Tribe as called for in the Release and Settlement Agreement. **Passed 4-0.***

Councilmember Fulkerson excused herself from the Council as swearing in of new Councilmember Ladwig was the next agenda item.

2. Consider Resolution 2016-14 Certification of 2016 Election Results, and Swearing in of new Councilmember Steve Ladwig

City Clerk Adams explained that the November 08 city election ballot included (2) Councilmember positions and the ¾% sales tax continuation. Measure G, the continuation of the ¾% Sales Tax, passed with 63% of the 198 votes cast. This measure will continue for another 4-years starting April 01, 2017. Councilmember candidates that were included on the ballot included incumbent Jack West, and resident Steve Ladwig.

Current Councilmember terms are as follows:

Jim Baker:	Term expires December 2018
Dwight Miller:	Term expires December 2018
Pending Appointment:	Term expires December 2018
Steve Ladwig:	Term expires December 2020
Jack West:	Term expires December 2020

*Motion (Baker/West) to approve Resolution 2016-14 Certifying the Election Results. **Passed 3-0.***

3. Consider Selection Process and Appointment of Councilmember to fill the remaining term of Susan Tissot. The City received (3) letters of interest from qualified candidates willing to complete the remaining term left vacant by the recent resignation of Councilmember Susan Tissot. The candidates are: **Susan Rotwein, Cheryl Kelly, and Laura Scott.**

Mayor Miller proposed 4 questions and a summary score.

Each candidate will be offered approximately 2 minutes per interview question. Scores will be tallied. Mayor Miller will announce the highest total. Then, a motion to appoint will be offered. After the meeting all scoring sheets will be in the public record.

The questions offered to each candidate were:

1. What interests you about serving on the Trinidad City Council?
2. What do you consider to be the most important attributes of an elected or appointed public official such as a City councilperson?
3. What are Trinidad's greatest assets?
4. Without offering solutions, what do you see as the top concerns of the City of Trinidad? Currently? Ten years from now?
5. Summary Score: Synthesis of submitted documents (letters-of-interest, CVs if submitted) and of the interview

Public comment included:

Elaine Weinreb – Trinidad Area Resident

In the last 10 years, how many City meetings has each candidate attended, and how many hours do you think it will take to get the job done each week?

Leslie Farrar – Trinidad

The candidates have diverse opinions and backgrounds, but Rotwein has a vacation rental, and Kelly travels frequently and may miss meetings. I support Laura Scott. She's attentive, diverse, young, dedicated, and informed.

Jonna Kitchen – Trinidad

Commended all for signing up. I believe Rotwein is the strongest candidate. She has experience and there won't be a steep learning curve. Laura Scott should finish her term as Planning Commissioner, and Cheryl Kelly should try again once she becomes established.

Jim Cuthbertson – Trinidad

I served on the Planning Commission with Susan Rotwein and she has my support.

Kim Tays – Arcata

I support Laura Scott. She's neutral, a good student, and she's young.

Tom Davies – Trinidad

Experience isn't everything. I support Laura Scott.

All three candidates interviewed well and responded thoroughly to all questions. After each Councilmember's individual scoring sheets were tallied by the City Clerk, Mayor Miller announced the highest score was received by Susan Rotwein.

By Consensus, Council appointed Susan Rotwein to fulfill the vacant Council position through December 2018. City Clerk Adams administered the Oath of Office.

4. Consider Appointments to fill Vacant Planning Commissioner Positions.

City Clerk explained that Planning Commissioner terms fall under the same even-year timeline as City Councilmember terms. Commissioner Mike Pinske and Cliff Poulton's terms expire in December. It is up to the City Council to appoint or reappoint qualified candidates, who serve at the pleasure of the Council for 4-

year terms. The process and commissioner qualifications are described in city ordinance 2.20, Planning Commission.

Here is a list of current Planning Commissioner seats and term limits:

Richard Johnson: Term expires December 2018
Laura Scott: Term expires December 2018
Diane Stockness: Term expires December 2018

Commissioner 4: Term expires December 2020
Commissioner 5: Term expires December 2020

The City has advertised the vacancy since mid-October both locally, via e-newsletter and web, and also through the local press.

As of Friday, December 09, the city received (2) letters of interest for (2) vacant positions. One of the applicants, **John Hedrick**, lives within the city limits. The other, **Natasha Brazier**, lives outside the city limits but within the greater Trinidad area as described in the ordinance which qualifies her for the position.

Commissioner Johnson lives outside the city limits. Commissioners Stockness and Scott are in-city residents.

Under the current ordinance, the Planning Commission is allowed (2) non-residents to serve under certain conditions, as described below...

In the event there are no acceptable applicants from within city limits, the city council may appoint up to two members who need not be residents of the city of Trinidad, but reside within the greater Trinidad area as defined as the area in Humboldt County north of Little River and south of Big Lagoon.

There was no public comment.

*Motion (West/Baker) to appoint Natasha Brazier and John Hedrick to serve as Planning Commissioners through December 2020. **Passed 4-0***

5. Consider Manka Encroachment Permit Application to Construct a Retaining Wall Adjacent to Sidewalk on Trinity Street

City Clerk Adams explained that the City received an application from residents Ray and Sherry Manka, owners of 321 Trinity Street, to construct a decorative and functional, low-rise retaining wall adjacent to the city sidewalk on the east side of Trinity Street that will frame the property and provide an aesthetic access entry off the public street. It will essentially be a continuation of the retaining wall that borders the front yard of the Baker residence at the corner of Trinity and Main Street. It is proposed, however, to be constructed in the city right of way.

The City ordinance on Encroachments (Chapter 12.04 of the Trinidad Municipal Code) categorizes and regulates various types of activities in the public right of way such as public utility or infrastructure repairs, improvements of alleys, and special events. Permanent structures proposed by residents (to be constructed in public right of ways) to improve the aesthetics or define their property boundaries are not clearly defined in table 12.04.070 of the Encroachment Ordinance, classified as "OTHER", and therefore must first be approved by the City Council.

The Criteria of Approval, as defined in section 12.04.080 of the code lists 4 principal guidelines for reviewing such proposals, and all must be reviewed equally. The Ordinance states: "An encroachment permit may be issued when the proposed activity:

- A: *Is in the interest of the City and/or the health, safety, and welfare of the public;*
- B: *Does not result in conditions detrimental to the public health, safety, and welfare;*
- C: *Does not result in practical difficulty or liability risk to the City;*
- D: *Is not materially injurious to private or public property;*

Typically it is Staff's position to deny permanent improvements into the public right of way. We do not make judgments on the merits of the projects, but simply review such projects only in terms of City Ordinances and general planning principals. This project is not clearly disallowed by any regulation, therefore, the Council has the discretion to approve or deny such a request based on a variety of standards outlined below.

In 2006 the Council approved the construction of a decorative entry gate on Galindo Street. Staff recommended denial, but the Council determined that the project was worthy of consideration and approval, subject to certain conditions.

Staff believes that the property owners have proposed a solution to the most immediate concern of access to the water meter in the event of a leak or broken service line, which will end up on the owner's side of the wall. We also believe that the attached Encroachment Permit document will mitigate future questions and/or issues that may arise from the construction, repair, or demolition of the wall.

The attached draft Encroachment Permit includes a list of conditions, and if approved, the document would be notarized and recorded on the deed through the County Recorder's office. Permit issuance will be subject to receiving final approvals from Public Works, City Engineer, and City Planner, and the City Clerk's office.

There was no public comment.

*Motion (West/Ladwig) to approve Manka Encroachment Permit Application as submitted by Staff. **Passed 3-0-1. Baker-Abstained.***

6. Consider Resolution Authorizing City Manager to Execute Grant Agreement for the Van Wycke Bicycle and Pedestrian Connectivity Project

City Manager Berman explained that the City has been awarded a grant for \$714,000 from the CA Dept. of Transportation's Active Transportation Program for the Van Wycke Bicycle and Pedestrian Connectivity Project. This project includes the construction of a retaining wall where the hillside is failing, and the construction of a multiuse trail atop that structure for both bicycles and pedestrians. The proposal also includes creating an improved trail along Edwards Street from the upper connection with Van Wycke to Ocean Street, and the grant requires almost no match, and the budget is anticipated to fund the permitting, final designs, and construction of the project.

In addition to stabilizing the trail, the City has a water line and a storm drain culvert running under the trail, which are at serious risk and would pose significant challenges to address without this project.

Concerns have been raised by both Council and community members about the design standards for a multiuse trail that accompany the state funding. These standards will require a much wider (8-10 feet) path, with a paved or hard packed surface. More discussion of these issues, and community feedback, are included below and attached. Two GHD memos are also included.

Staff believe the likelihood of fixing the trail without this funding is very low, and the negative impacts of losing the trail and the utilities under it are high. While the trail will not look like it does now, we think this funding can be used to build an attractive trail that will last for many years, and will increase pedestrian and bicycle safety and opportunity. To accept the funds and move forward with the project, the Council needs to authorize the City Manager to sign the standard grant agreements with Caltrans.

City Engineer presented a detailed slide show illustrating the proposed repair options and elements.

Public comment included:

Pat Morales - Trinidad

Read and submitted a prepared statement. Cited previous emergency agenda items presented in May 2015 to ask for \$7000 funding for grant study, and asked how much more has been spent since then? Urged the Council to dump this proposal because the residents do not want it.

Kim Tays – Arcata

I have lots of questions. Why can't the plan be changed? We're pushing forward an unrealistic and undesirable option? I'm very concerned with the details, and also concerned with the increased exposure to Trinidad Head with the connectivity plan. The General Plan supports the village character, as opposed to curbs, gutters, and sidewalks. Please protect the town character and charm. This proposal is bad for Trinidad. Continued reading from a prepared statement.

Jim Cuthbertson – Trinidad

I live along this trail and support the proposal as long as it meets ADA requirements.

Steve Ruth – Trinidad

Are we being asked to accept the supertrail, or nothing? What are the other options? What happens when the infrastructure degrades and fails? I'll put up \$2000 and create a go-fund-me site to raise our own money to fix the trail more simply.

Dorothy Cox – Trinidad

Why does the Van Wycke connectivity plan include Ocean Avenue. When stop signs were installed in town years ago, my husband said that we didn't have to stop because we were grandfathered in.

Marc Gottschalk – Trinidad

This is a very interesting introduction to the town. My wife and I support this project. We support visual and physical access to the coast. It is our desire to see the community move forward in a positive way. If you're offered money, take it.

Julie Fulkerson – Trinidad

I support a 3-4 foot trail, non-ADA compliant. You can't fix the washout. The current trail may not be here in 2019. Give the money back and move the trail upslope.

Alan Grau – Trinidad

Unraveled a tape measure 15 feet to demonstrate the proposed trail width. Stated that the City Manager said that this was a community trail built with community input. Concerned with traffic and parking on Edwards. Return the grant funding for a different project. Accept trail proposal only if it's a 5 foot wide walk-path.

Leslie Farrar – Trinidad

Utilities should be routed upslope. Concerned with Edwards Street traffic too. Uglification of our town with road markings should be avoided at all cost. Return the grant funding to the State.

Marijane Poulton – Trinidad

Dismayed at the 8-10 feet wide trail option. With shoulders, it becomes 12-14 feet wide. That design has no business being on that bluff. Purchase easements and move the trail upslope.

Tom Davies – Trinidad

This decision is astounding to me. New Councilmember tonight has business interests that were not disclosed. Criticized the Council, criticized the decisions made tonight, and criticized the non-agendized emergencies. Money talks. Trinidad is selling it's soul to the devil. Sungnome built a retaining wall that lasted a long time. Good job wearing down the public.

Laura Scott – Trinidad

Who are you serving with this project? Residents don't want it. This is for tourists. The City is blinded by money. Who stayed till midnight to discuss this project? Move the trail. This is not mindful development.

Lorraine Cook – Trinidad

All this negative commentary about a project intended to help people is disappointing. Personal attacks are not ok. I'm in favor of going ahead with the project by keeping the trail as narrow as possibly allowed. It is completely unnecessary to speak with the Council as if they're volunteering to trick others.

Engineering/City Manager responses to questions:

1. The shoulders can be vegetated. Grass growing on the shoulder is perfectly acceptable.
2. The first application was for an 8' wide trail. The second application included bikes to increase the scoring rate.
3. Drainage will tie into existing drainage system. The existing slump is very bad for run-off.
4. Can't design against bad behavior.
5. Length of wall might be up to 50', and 10' tall, max.

Council comment included:

West: I think we should accept and pursue the funding, and find out if Caltrans will accept the 5-foot wide pedestrian trail option.

Ladwig: Hearing all comments, I appreciate the 5' wide trail option as well. There are major infrastructure issues to address, and all the City is asking for at this time is the ability to get into a design phase. The option to pull out if the project requirements don't meet our needs is still there, so I support moving forward with the motion.

*Motion (West/Ladwig) to approve Resolution 2016-15 as presented at the meeting by Manager Berman, and pursue the 5' wide trail width scope change as discussed. **Passed 3-0.***

XII. ADJOURNMENT

Meeting ended at 12:15am (yes, AM)

Submitted by:

Approved by:

Gabriel Adams
City Clerk

Dwight Miller
Mayor

MINUTES OF THE SPECIAL MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, DECEMBER 14, 2016

I. CALL TO ORDER

- Mayor Miller called the meeting to order at 4:30PM. Council members in attendance: West, Fulkerson, Miller, Baker.
- City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams, Public Works Director.

II. PLEDGE OF ALLEGIANCE

III. ADJOURNMENT TO CLOSED SESSION – No closed session

IV. RECONVENE TO OPEN SESSION

V. APPROVAL OF AGENDA

Motion (Fulkerson/West) to approve the agenda. Passed unanimously.

VI. APPROVAL OF MINUTES – No minutes to approve.

VII. COUNCIL MEMBER REPORTS – No reports.

VIII. STAFF REPORTS – No staff reports.

IX. ITEMS FROM THE FLOOR:

Jim Cuthbertson – Trinidad

Interior doors were replaced to the Town Hall and both are required to be automatically operated as per my understanding of ADA.

X. CONSENT AGENDA – No consent agenda.

XI. DISCUSSION/ACTION AGENDA

1. Consider Resolution 2016-16 Authorizing Emergency Repair of Sediment Filters at the Water Treatment Plant.

City Manager Berman explained that the Water Treatment Plant relies on large sediment filters as a key step in the treatment process. There are three of them, both for redundancy, and because they need regular back-flushing to wash the sediment out of them. One was rebuilt in 2015; the other two have been operating since the 1970's.

One of the older filters has been performing poorly this fall, and staff started working on a bid package to rebuild it while operating with the remaining two. Over the last week, the other old filter has also been operating poorly, leaving us with only one fully effective filter. By Monday, December 12, the Water Plant Supervisor determined that we are effectively down to only 1 filter performing optimally, and notified the City Manager that he considers this an emergency requiring immediate action.

The WTP can and is producing safe drinking water with the one new filter, but does not have an effective backup for this critical treatment step. If something goes wrong, the Water Plant could have difficulty meeting the drinking water standard. Staff sees this as an urgent situation that requires immediate action to initiate repairs. The cost for repair of Filter Trains 1 & 2 is estimated at approximately \$54,000. Going through the regular (state required) bid process will add at least six weeks to the timeline for getting it repaired.

The staff recommended resolution allows the City to initiate repairs immediately.

Staff recommends the Council pass a resolution to:

- Declare it is in the public interest and a necessity to demand the immediate expenditure of Water System reserve funds to repair filters 1 & 2 on an emergency basis. PCC 20168

- Find that the emergency will not permit a delay resulting from a competitive solicitation for bids;
- Delegate to the City manager the authority to order any action necessary to respond to the emergency, including entering into a contract with Whitson, Inc.;
- Authorize expenditure of an estimated \$54,000 from the Water Fund reserves to pay for the emergency repairs.

Council comments included:

Baker: We should try to schedule these type of repairs in advance and possibly in the summer instead of last minute like this.

There was no public comment.

Motion (Baker/West) to approve Resolution 2016-06; Authorizing Emergency Repairs of Sediment Filters at the Water Treatment Plant. Passed 4-0.

XII. ADJOURNMENT

Meeting ended at 5:10pm.

Submitted by:

Approved by:

Gabriel Adams
City Clerk

Dwight Miller
Mayor



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 9 PAGES

1. Financial Status Reports for November 2016.

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 11/1/2016 Through 11/30/2016

	Current Month	Year to Date	Total Budget - Original	% of Budget	
Revenue					
41010	PROPERTY TAX - SECURED	0.00	0.00	91,500.00	100.00)%
41020	PROPERTY TAX - UNSECURED	0.00	0.00	3,300.00	100.00)%
41030	PROPERTY TAX - PRIOR SECURED	0.00	0.00	50.00	100.00)%
41050	PROPERTY TAX - CURRENT SUPPL	0.00	0.00	600.00	100.00)%
41060	PROPERTY TAX-PRIOR SUPPL	0.00	0.00	200.00	100.00)%
41071	MOTOR VEHICLES	0.00	0.00	1,000.00	100.00)%
41110	PROPERTY TAX EXEMPTION	0.00	0.00	1,300.00	100.00)%
41130	PUBLIC SAFETY 1/2 CENT	0.00	0.00	1,600.00	100.00)%
41140	PROPERTY TAX - DOCUMENTARY RE	0.00	0.00	2,000.00	100.00)%
41190	PROPERTY TAX ADMINISTRATION FE	0.00	0.00	(1,500.00)	100.00)%
41200	LAFCO Charge	0.00	0.00	(1,500.00)	100.00)%
41210	IN-LIEU SALES & USE TAX	0.00	0.00	12,000.00	100.00)%
41220	IN LIEU VLF	0.00	0.00	20,000.00	100.00)%
42000	SALES & USE TAX	15,200.00	63,324.20	220,000.00	(71.22)%
43000	TRANSIENT LODGING TAX	30,967.50	98,008.23	140,000.00	(29.99)%
43100	TRANSIENT LODGING TAX-TBID	0.00	0.00	(10,000.00)	100.00)%
46000	GRANT INCOME	0.00	0.00	100,000.00	100.00)%
46100	Measure Z Grant Income	0.00	0.00	75,000.00	100.00)%
53010	COPY MACHINE FEE	6.00	28.74	30.00	(4.20)%
53020	INTEREST INCOME	151.92	1,610.12	5,000.00	(67.80)%
53090	OTHER MISCELLANEOUS INCOME	332.00	4,985.99	1,000.00	398.60)%
54020	PLANNER- APPLICATION PROCESSIN	0.00	2,250.00	8,000.00	(71.88)%
54050	BLDG.INSR-APPLICATION PROCESSI	0.00	4,968.14	9,000.00	(44.80)%
54100	ANIMAL LICENSE FEES	0.00	30.00	200.00	(85.00)%
54150	BUSINESS LICENSE TAX	120.00	7,393.00	7,500.00	(1.43)%
54170	VDU License Fee (Vacation Dwelling Unit)	0.00	1,500.00	9,000.00	(83.33)%
54300	ENCROACHMENT PERMIT FEES	0.00	50.00	400.00	(87.50)%
56400	RENT - VERIZON	2,129.68	10,633.24	23,500.00	(54.75)%
56500	RENT - HARBOR LEASE	0.00	0.00	5,135.00	100.00)%
56550	RENT - PG& E	0.00	0.00	9,500.00	100.00)%
56650	RENT - SUDDENLINK	0.00	1,672.95	3,800.00	(55.98)%
56700	RENT - TOWN HALL	300.00	2,267.50	5,000.00	(54.65)%
59999	INTERDEPARTMENTAL TRANSFER INC	0.00	0.00	30,000.00	100.00)%
	Total Revenue	49,207.10	198,722.11	772,615.00	(74.28)%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 11/1/2016 Through 11/30/2016

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60900	HONORARIUMS	250.00	1,300.00	3,500.00	62.86%
61000	EMPLOYEE GROSS WAGE	7,935.91	44,643.82	115,022.00	61.19%
61470	FRINGE BENEFITS	46.16	253.88	600.00	57.69%
65100	DEFERRED RETIREMENT	329.27	2,352.51	12,342.00	80.94%
65200	MEDICAL INSURANCE AND EXPENSE	1,084.01	5,287.09	14,801.00	64.28%
65250	Health Savings Program	10.73	53.65	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	21.45	3,451.00	99.38%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	11.00	100.22	750.00	86.64%
65600	PAYROLL TAX	634.78	3,603.42	9,743.00	63.02%
65800	Grant Payroll Allocation	(414.49)	(2,128.29)	(6,000.00)	64.53%
68090	CRIME BOND	0.00	455.00	455.00	0.00%
68200	INSURANCE - LIABILITY	0.00	10,160.80	10,400.00	2.30%
68300	PROPERTY & CASUALTY	0.00	3,807.05	4,680.00	18.65%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	4,530.00	10,000.00	54.70%
71130	ATTORNEY-LITIGATION	0.00	0.00	10,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	2,000.00	100.00%
71310	CITY PLANNER-ADMIN. TASKS	8,187.25	29,580.65	45,000.00	34.27%
71410	BLDG INSPECTOR-ADMIN TASKS	520.00	3,666.59	4,500.00	18.52%
71420	BLDG INSPECTOR-PERMIT PROCESS	0.00	0.00	9,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	2,052.89	5,856.98	14,000.00	58.16%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	14,000.00	100.00%
72000	CHAMBER OF COMMERCE	0.00	689.52	16,200.00	95.74%
72100	BAD DEBTS	0.00	52.06	0.00	0.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	126.00	696.00	5,500.00	87.35%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	86.29	500.00	82.74%
75170	RENT	650.00	3,250.00	8,200.00	60.37%
75180	UTILITIES	819.19	3,918.27	9,000.00	56.46%
75190	DUES & MEMBERSHIP	0.00	0.00	500.00	100.00%
75200	MUNICIPAL/UPDATE EXPENSE	3,815.06	4,444.35	4,500.00	1.24%
75220	OFFICE SUPPLIES & EXPENSE	188.00	2,841.40	5,500.00	48.34%
75240	BANK CHARGES	0.00	10.00	250.00	96.00%
75300	CONTRACTED SERVICES	0.00	0.00	2,500.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	500.00	100.00%
76110	TELEPHONE	29.01	409.19	2,000.00	79.54%
76130	CABLE & INTERNET SERVICE	310.18	1,411.57	3,300.00	57.23%
76150	TRAVEL	0.00	0.00	1,500.00	100.00%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	124.00	0.00	0.00%
78170	SECURITY SYSTEM	0.00	0.00	1,500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	73.65	1,500.00	95.09%
	Total Expense	26,584.95	131,551.12	341,194.00	61.44%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 11/1/2016 Through 11/30/2016

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	552.22	2,903.46	5,330.00	45.53%
65100	DEFERRED RETIREMENT	0.00	0.00	222.00	100.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	160.00	100.00%
65600	PAYROLL TAX	42.40	222.98	425.00	47.53%
65800	Grant Payroll Allocation	0.00	(17.13)	0.00	0.00%
75170	RENT	650.00	3,250.00	8,200.00	60.37%
75180	UTILITIES	190.19	819.38	2,500.00	67.22%
75220	OFFICE SUPPLIES & EXPENSE	0.00	989.16	1,000.00	1.08%
75300	CONTRACTED SERVICES	5,200.00	5,200.00	226,500.00	97.70%
75350	ANIMAL CONTROL	113.00	565.00	1,500.00	62.33%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	500.00	100.00%
76110	TELEPHONE	13.44	921.88	1,200.00	23.18%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	377.44	0.00	0.00%
	Total Expense	<u>6,761.25</u>	<u>15,232.17</u>	<u>247,537.00</u>	<u>93.85%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 11/1/2016 Through 11/30/2016

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
60900	HONORARIUMS	150.00	750.00	1,800.00	58.33%
75180	UTILITIES	45.46	129.84	1,150.00	88.71%
75190	DUES & MEMBERSHIP	0.00	0.00	100.00	100.00%
75280	TRAINING / EDUCATION	0.00	0.00	400.00	100.00%
75300	CONTRACTED SERVICES	1,500.00	1,644.00	5,000.00	67.12%
76110	TELEPHONE	74.51	303.04	1,000.00	69.70%
76140	RADIO & DISPATCH	0.00	0.00	900.00	100.00%
78140	VEHICLE FUEL & OIL	0.00	87.34	350.00	75.05%
78150	VEHICLE REPAIRS	0.00	312.50	2,500.00	87.50%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	223.80	386.38	2,500.00	84.54%
78200	EQUIPMENT REPAIRS & MAINTENANC	415.95	415.95	400.00	(3.99)%
	Total Expense	<u>2,409.72</u>	<u>4,029.05</u>	<u>17,100.00</u>	<u>76.44%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 11/1/2016 Through 11/30/2016

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	3,794.75	29,518.05	71,561.24	58.75%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	390.75	3,369.87	8,891.13	62.10%
65200	MEDICAL INSURANCE AND EXPENSE	2,112.35	10,165.25	29,514.02	65.56%
65250	Health Savings Program	17.65	88.25	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	2,222.78	100.00%
65600	PAYROLL TAX	320.26	2,504.94	6,348.27	60.54%
65800	Grant Payroll Allocation	(2,486.91)	(10,810.87)	(22,500.00)	51.95%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	4,232.00	6,000.00	29.47%
71250	CITY ENGINEER - PROJECT FEES	0.00	0.00	4,000.00	100.00%
75180	UTILITIES	0.00	22.47	0.00	0.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	0.00	2,300.00	100.00%
75220	OFFICE SUPPLIES & EXPENSE	0.00	392.22	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	75.00	24,000.00	99.69%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	0.00	500.00	100.00%
76150	TRAVEL	0.00	55.00	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	(4.00)	145.25	7,500.00	98.06%
78120	STREET LIGHTING	378.08	1,939.27	4,500.00	56.91%
78130	TRAIL MAINTENANCE	0.00	48.84	3,500.00	98.60%
78140	VEHICLE FUEL & OIL	358.39	1,481.01	4,000.00	62.97%
78150	VEHICLE REPAIRS	45.00	1,646.15	2,500.00	34.15%
78160	BUILDING REPAIRS & MAINTENANCE	742.18	4,966.96	4,000.00	(24.17)%
78170	SECURITY SYSTEM	177.00	280.50	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	53.48	1,529.71	5,000.00	69.41%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
	Total Expense	<u>5,898.98</u>	<u>51,649.87</u>	<u>165,337.44</u>	<u>68.76%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 11/1/2016 Through 11/30/2016

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
47650	RECYCLING REVENUE	0.00	1,800.21	7,000.00	(74.28)%
56150	FRANCHISE FEES	0.00	0.00	6,000.00	(100.00)%
	Total Revenue	0.00	1,800.21	13,000.00	(86.15)%
	Expense				
61000	EMPLOYEE GROSS WAGE	863.10	4,342.05	10,605.00	59.06%
65100	DEFERRED RETIREMENT	103.56	520.98	1,359.00	61.66%
65200	MEDICAL INSURANCE AND EXPENSE	408.16	1,964.58	5,825.00	66.27%
65250	Health Savings Program	3.50	17.50	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	340.00	100.00%
65600	PAYROLL TAX	73.94	371.98	971.00	61.69%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	0.00	500.00	100.00%
75130	GARBAGE	0.00	11.60	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	16.80	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,200.00	100.00%
	Total Expense	1,452.26	7,245.49	20,800.00	65.17%
	Net Income	(1,452.26)	(5,445.28)	(7,800.00)	(30.19)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
303 - COPS Program
From 11/1/2016 Through 11/30/2016

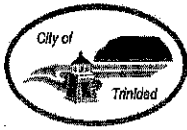
		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Revenue				
46000	GRANT INCOME	<u>0.00</u>	<u>38,230.62</u>	<u>0.00</u>	<u>0.00%</u>
	Total Revenue	<u>0.00</u>	<u>38,230.62</u>	<u>0.00</u>	<u>0.00%</u>
	Expense				
75300	CONTRACTED SERVICES	<u>37,658.50</u>	<u>75,317.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total Expense	<u>37,658.50</u>	<u>75,317.00</u>	<u>0.00</u>	<u>0.00%</u>
	Net Income	<u>(37,658.50)</u>	<u>(37,086.38)</u>	<u>0.00</u>	<u>0.00%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 11/1/2016 Through 11/30/2016

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	1,500.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	0.00	0.00	2,500.00	(100.00)%
57100	WATER SALES	26,442.12	137,438.64	305,000.00	(54.94)%
57200	Water Sales - Wholesale	690.00	3,960.00	3,000.00	32.00%
57300	NEW WATER HOOK UPS	0.00	0.00	1,000.00	(100.00)%
57500	WATER A/R PENALTIES	970.40	(3,574.62)	1,000.00	(457.46)%
	Total Revenue	28,102.52	137,824.02	314,000.00	(56.11)%
Expense					
61000	EMPLOYEE GROSS WAGE	6,956.14	38,672.08	98,044.00	60.56%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	751.72	4,258.74	11,766.00	63.80%
65200	MEDICAL INSURANCE AND EXPENSE	3,051.35	14,741.67	40,587.00	63.68%
65250	Health Savings Program	23.77	118.85	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	11.55	2,994.00	99.61%
65600	PAYROLL TAX	589.92	3,281.86	8,534.00	61.54%
65800	Grant Payroll Allocation	0.00	(1,915.04)	0.00	0.00%
68090	CRIME BOND	0.00	245.00	0.00	0.00%
68200	INSURANCE - LIABILITY	0.00	5,471.20	6,125.00	10.67%
68300	PROPERTY & CASUALTY	0.00	2,049.95	2,275.00	9.89%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	1,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	4,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	1,105.41	3,153.77	6,500.00	51.48%
71620	AUDITOR-FINANCIAL REPORTS	0.00	0.00	7,000.00	100.00%
72100	BAD DEBTS	0.00	221.77	350.00	36.64%
75180	UTILITIES	917.30	6,063.73	11,000.00	44.88%
75190	DUES & MEMBERSHIP	0.00	188.44	1,000.00	81.16%
75220	OFFICE SUPPLIES & EXPENSE	403.81	1,831.22	3,000.00	38.96%
75240	BANK CHARGES	0.00	20.00	0.00	0.00%
75280	TRAINING / EDUCATION	0.00	0.00	500.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	25,000.00	100.00%
76110	TELEPHONE	56.28	458.28	1,800.00	74.54%
76130	CABLE & INTERNET SERVICE	67.35	336.75	750.00	55.10%
76160	LICENSES & FEES	923.80	923.80	2,750.00	66.41%
78120	STREET LIGHTING	0.00	0.00	1,600.00	100.00%
78140	VEHICLE FUEL & OIL	73.65	600.74	1,500.00	59.95%
78150	VEHICLE REPAIRS	33.09	33.09	2,000.00	98.35%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	100.00%
78170	SECURITY SYSTEM	73.50	858.59	500.00	(71.72)%
78190	MATERIALS, SUPPLIES & EQUIPMEN	12.51	127.95	14,000.00	99.09%
78200	EQUIPMENT REPAIRS & MAINTENAN	0.00	0.00	1,000.00	100.00%
79100	WATER LAB FEES	385.00	1,188.00	3,500.00	66.06%
79120	WATER PLANT CHEMICALS	681.33	3,293.91	7,500.00	56.08%
79130	WATER LINE HOOK-UPS	0.00	0.00	1,000.00	100.00%
79150	WATER LINE REPAIR	900.00	9,384.45	15,000.00	37.44%
79160	WATER PLANT REPAIR	812.81	2,398.04	8,000.00	70.02%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
	Total Expense	17,818.74	98,018.39	307,075.00	68.08%
	Net Income	10,283.78	39,805.63	6,925.00	474.81%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 11/1/2016 Through 11/30/2016

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Revenue				
58100	CEMETERY PLOT SALES	200.00	3,245.00	9,500.00	(65.84)%
58150	Cemetery Plot Refunds	<u>0.00</u>	<u>(1,410.00)</u>	<u>0.00</u>	<u>0.00%</u>
	Total Revenue	<u>200.00</u>	<u>1,835.00</u>	<u>9,500.00</u>	<u>(80.68)%</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	1,091.53	5,488.61	13,291.00	58.70%
65100	DEFERRED RETIREMENT	130.96	658.55	1,718.00	61.67%
65200	MEDICAL INSURANCE AND EXPENSE	510.88	2,443.42	7,344.00	66.73%
65250	Health Savings Program	4.35	21.75	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	429.00	100.00%
65600	PAYROLL TAX	93.54	470.29	1,227.00	61.67%
75180	UTILITIES	44.13	220.65	750.00	70.58%
78190	MATERIALS, SUPPLIES & EQUIPMEN	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00%</u>
	Total Expense	<u>1,875.39</u>	<u>9,303.27</u>	<u>25,259.00</u>	<u>63.17%</u>
	Net Income	<u>(1,675.39)</u>	<u>(7,468.27)</u>	<u>(15,759.00)</u>	<u>(52.61)%</u>



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 7 PAGES

2. English Ivy Petition

CONSENT AGENDA ITEM
Wednesday, January 25th, 2016

Item: Consider supporting a petition to have English Ivy declared a noxious weed by the State of California

Summary:

A number of Trinidad residents are actively involved in efforts to control the invasive English Ivy plant in our local parks. They provided the attached letter and petition, and are requesting the City agree to sign on.

The City also struggles with English Ivy at the Cemetery and the Water Plant, as well as on City trails and Open Space property. Staff agree with the letter and petition language.

Staff Recommendation:

Authorize the City Manager to sign the attached petition on behalf of the City.

Marijane Poulton
PO Box 649
Trinidad, CA 95570

December 21, 2016

21

Trinidad City Council
Trinidad, CA 95570

Dear Council Members,

Attached is a letter drafted by EPIC I would like the Council to consider, adding the City of Trinidad as a petitioner to the California Dept. of Food and Agriculture to have English Ivy declared a noxious weed. This declaration asks for the prohibition of the production and sale of ivy throughout the state.

I am a member of a small group of dedicated volunteers in our two local state parks, Trinidad Beach State Park, and Patricks Point State Park, working to remove invasive plant species, and in particular, working on removing ivy. We meet for several hours on Friday mornings in various locations, loosely decided upon by the members, often requesting input from the local state park Natural Resource Management department. Vigorously encouraged by our members, the State Park has expanded the volunteer invasive plant species removal effort from an annual Earth Day event to a monthly event, trying to cover hot spots in both parks.

Despite years of removal work by volunteers and by the California Conservation Corps, if you walk through either of these parks, you will pass through immense plots of ivy covering the ground and the trees. We are struggling to keep up. Even after clearing large areas, our group must return time after time to re-treat ground that is once again becoming invaded. We have seen the amazing regrowth of native species, such as trillium, wild ginger, maianthemum and others in those areas we have managed to keep clear.

The attached draft letter lists many organizations that support having ivy declared a noxious weed, from local, state, and national environmental organizations. We are also asking for support from timber companies such as Green Diamond and Humboldt Redwood Company. Trinidad Coastal Land Trust and Friends of Arcata Marsh have declared their intention to sign, and we are expanding our requests to other areas as well, as ivy invades and interrupts the natural landscape in most of the northwest. Oregon and Washington have already successfully gone through this process.

Please help us get California on board the "No Ivy" train, and hopefully we will see the growth of this species diminish significantly, and the education and awareness of our local professional and amateur gardeners increase. Thank you for your time and attention to this matter.

Sincerely,



Marijane Poulton, member of the Humboldt NO IVY League



Sent via electronic mail and first class mail on date shown below

_____, 2016

Ms. Karen Ross, Secretary
California Department of Food and Agriculture
1220 N Street
Sacramento, California, U.S.A. 95814
Secretary.ross@cdfa.ca.gov

Mr. Nick Condos, Division Director
Plant Health Division
California Department of Food and Agriculture
1220 N Street
Sacramento, California, U.S.A. 95814
Nick.condos.cdfa.ca.gov

Re: PETITION FOR ADMINISTRATIVE RULEMAKING (Gov. Code §§ 11340.6, 11340.7, 11346.1, 11346.4): Add Species to Title 3 California Code of Regulations § 4500

Dear Secretary Ross and Director Condos,

The Environmental Protection Information Center, Center for Biological Diversity, Save the Redwoods League, Humboldt No Ivy League, Northcoast Environmental Center, Humboldt Baykeeper, California Native Plant Society, and North Group Sierra Club (collectively "Petitioners") hereby petitions the California Department of Food and Agriculture ("Department") to amend the California Code of Regulations ("CCR") Title 3 § 4500 to recognize the species *Hedera helix*, commonly known as English ivy, as a noxious weed.

Petitioners makes this request pursuant to Government Code section 11340.6, which states that "any interested person may petition a state agency requesting the adoption, amendment, or repeal of a regulation." Further, Government Code section 11340.7, subsection (a), provides that:

Upon receipt of a petition requesting the adoption, amendment, or repeal of a regulation pursuant to Article 5 (commencing with Section 11346), a state

agency shall notify the petitioner in writing of the receipt and shall within 30 days deny the petition indicating why the agency has reached its decision on the merits of the petition in writing or schedule the matter for public hearing in accordance with the notice and hearing requirements of that article.

Petitioners requests that this matter be placed on the Department's agenda for adoption as promptly as possible, so that the Department may immediately begin a 45-day notice and comment period pursuant to Government Code section 11346.4, for the purpose of adopting the proposed amendments as permanent regulations.

Proposed Amendments

Petitioners requests that the Department amend California Code of Regulations Title 3 § 4500 by the adding the following species to the noxious weed list:

§ 4500. Noxious Weed Species

It has been determined that the following species of plants are noxious weeds within the meaning of Section 5004 of the Food and Agricultural Code:

Hedera helix (English ivy)

Purpose

The purpose of this petition is to properly address the threat that English ivy poses to the state environment by designating it as a noxious weed under Title 3 Cal. Code Regs. § 4500. Existing law provides that the Department shall prevent the spread of noxious weeds.¹ The Department defines a noxious weed to be "any species of plant that is, or is liable to be, troublesome, aggressive, intrusive, detrimental, or destructive to agriculture, silviculture, or important native species, and difficult to control or eradicate."² All noxious weeds are considered pest plants and cannot be legally produced, held, or sold in nurseries.³ This designation would prevent the sale of English ivy and would hinder the spread of a plant that is aggressively intrusive to important native species.

English ivy exhibits similar, if not more extreme, threats to its surrounding environment than currently listed noxious weeds. The California Invasive Plant Council ("Cal-IPC") provides comprehensive profiles of invasive weeds. The Cal-IPC has given English ivy a rating of "high" due to its severe ecological impacts.⁴ Specifically, English ivy has the tendency to "completely replace native vegetation, including trees, shrubs and herbaceous plants."⁵ English ivy also adversely impacts stream areas by interfering with beneficial riparian vegetation suitable to aquatic and terrestrial wildlife.⁶

¹ Cal. Food & Agric. Code § 403.

² Cal. Food & Agric. Code § 5004.

³ 3 Cal. Code Regs. § 3060.3.

⁴ <http://www.cal-ipc.org/paf/site/paf/507>

⁵ *Id.*

⁶ *Id.*

Additionally, English ivy poses significant threats to important native species in California, including California's iconic coastal redwood forests.⁷ Due to the threat posed, Redwood National Park has declared ivy to be a high-priority species for control.⁸ Other forest types are also affected. For example, Sitka spruce is the dominant forest type in Trinidad State Beach, Patrick's Point State Park, and the Azaela State Reserve. Unfortunately, these Sitka Spruce forests are vulnerable to extirpation and are deemed imperiled at the state level.⁹ English ivy poses a substantial threat to California's forests. English ivy steals much needed sunlight in winter months and adds significant weight to the tops of these trees, making them vulnerable to wind throw, which is particularly dangerous during high-wind and stormy conditions.¹⁰ By shading out understory vegetation and killing even larger trees English ivy has a detrimental effect on the habitat of wildlife. *Id.* The detrimental effects that English ivy imposes on the environment warrant a noxious weed designation.

Authority

The Department has the authority to make the proposed amendment pursuant to sections 407 and 5004 of the Food and Agricultural Code.

Native Alternatives Provide Viable Alternatives to Nurseries

There are multiple native plants that are viable alternatives that do not threaten the surrounding plants and wildlife. Individuals may substitute other perennial ground covers, vines, or shrubby plants for English ivy. Plants such as pachysandra, wild ginger, alumroot, and California honeysuckle provide gardeners with the aesthetic benefits of English ivy without the environmental risks.

Practical Effect of Proposed Rulemaking

Currently, the states of Washington¹¹ and Oregon¹² have designated English ivy as a noxious weed, and Oregon has prohibited its sale.¹³ Because English ivy is a widespread problem along much of the west coast, it is appropriate for California to follow suit. The proposed designation would provide substantial benefit to the effort to reduce the detrimental effect of English ivy.

English ivy's established presence in the state does not preclude its listing as a noxious weed. The California Department of Food and Agriculture ranks weeds on a scale of A-C generally according to their threat and current presence in the state.¹⁴ A "C" rating is

⁷ <https://www.savetheredwoods.org/blog/futures/ivy-can-strangle-redwoods/>

⁸ <http://www.cal-ipc.org/symposia/archive/pdf/17791.pdf>

⁹ <http://www.trinidad.ca.gov/phocadownload/PlanningCommission/2014/cdpr%20appeal%201214%20council%20packet%20materials%20complete.pdf> at 13.

¹⁰ <https://www.wildlife.ca.gov/Conservation/Plants/Dont-Plant-Me/English-Ivy>.

¹¹ <http://www.nwcb.wa.gov/weeds/english-ivy>

¹² <https://plants.usda.gov/java/noxious?rptType=State&statefips=41>

¹³ http://www.oregonlive.com/business/index.ssf/2010/02/oregon_bans_sale_of_english_iv.html

¹⁴ *2010 California Noxious Weed Disseminules Identification Manual* at ii, available at https://www.cdfa.ca.gov/plant/ppd/PDF/2010_CA_Noxious_Weed_Disseminules_Identification_Manual.pdf

typically associated with a threatening but already widespread pest.¹⁵ Petitioners recommends the Department list English ivy under category C. This is the category that best describes English ivy. As of 2010, the Department had recognized upwards of 40 noxious weeds with a C rating.¹⁶ Additionally, this rating places a very low burden on the state to regulate. A "C" rating requires no action on behalf of the state other than to prohibit its sale.¹⁷ The rest of the actions would remain with the county and local efforts already fighting against the ivy.

Although the ivy is generally distributed throughout the state, prohibiting its sale would restrict its ability to spread even further. Once planted, English ivy does not only pose a threat to its immediate surroundings but it may be spread across large distances via birds and other wildlife.¹⁸ Currently, any progress made by removal efforts is frustrated by the continued promotion, sale, and spreading of this detrimental invasive species. Prohibiting the sale of English ivy would limit the promulgation of the seed throughout the state and would allow current removal efforts to make substantial progress. Furthermore, listing of English ivy as a noxious weed may make it easier to obtain grant funding for the removal of English ivy and the restoration of previously infested areas.

Conclusion

The proposed designation is a feasible, low-risk yet high-reward designation. The only state action required would be to prohibit the sale of English ivy. This will allow a better opportunity for local removal efforts to make legitimate progress in controlling the weed. Potential drawbacks for nurseries and gardeners can be offset by the sale of native plants with similar desirable characteristics. Amending the state noxious weed list to include English ivy is a proper use of the Department's authority and responsibility to protect the native species of California.

* * *

Should you have any questions or concerns with this petition, please do not hesitate to contact me at tom@wildcalifornia.org or (707) 822-7711.

Sincerely,

Thomas Wheeler

Thomas Wheeler
Program Director, Environmental Protection Information Center

On behalf of:
Humboldt No Ivy League
Center for Biological Diversity

¹⁵ *Id.*

¹⁶ *Id.* at 1-18

¹⁷ *Id.* at ii.

¹⁸ CDFW, <https://www.wildlife.ca.gov/Conservation/Plants/Dont-Plant-Me/English-Ivy>.

Save the Redwoods League
California Native Plant Society
Northcoast Environmental Center
North Group, Sierra Club
Humboldt Baykeeper
Trinidad Coastal Land Trust



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 6 PAGES

3. General Plan Status Update Memo from City Planner



MEMORANDUM

TO: Trinidad Planning Commission
FROM: Trever Parker, City Planner
DATE: January 13, 2017
RE: LCP / General Plan Update Discussion Agenda Item

I prepared the following memo as an informational update for the Council for their January meeting. But it is also relevant for our more immediate discussion and action purposes. This memo should provide you a general background about what the LCP and General Plan are, the steps taken thus far in the update, the next steps, and a proposed timeline for completing the update. I am currently working on updating the older elements to make them consistent with the more recent ones. I am also working on formatting them to be more organized and consistent across elements. In terms of content, I am working on adding some of the information from the Climate Change Vulnerability report that was prepared last year, as well as filling in some gaps identified in LCP Update Guide analysis comparing the existing general plan policies to the regulatory requirements for an LCP that was completed in 2015.

Over the next two months, I would like to get the Planning Commission's input on the current drafts, with an emphasis on the policies, which are the most important component of a General Plan. I will then incorporate those comments into the current updates I am working on. As you can see from the proposed timeline at the end of this memo, you will then have a chance to review the updated documents before sending them to the City Council. The proposed timeline does not give you a lot of time to review and comment on these documents. However, keep in mind that different Planning Commissions have been working on these for a number of years. And the tight timeline is necessary to meet the Coastal Commission grant requirements. I do suggest that the Planning Commission consider scheduling workshops dedicated to discussing the general plan in between regular meetings. So bring your calendars so we can try to arrange something for late January or early February.

Introduction

The General Plan update has been in progress for a long time. Not only is it an inherently long process, but progress has been stalled a number of times in order to work on other projects, including VDUs and now STRs. Because the update has occurred over a long period of time, and not much progress has been made in the past

year, it is likely that not all of the Council is completely familiar with what the update, or even the LCP itself, entails. Therefore, I have provided some general background information along with an update on the ongoing update.

Background

State planning law requires all cities and counties to adopt general plans. The General Plan is intended to contain policies to guide land use and development in and around the City over a 20 year period. The General Plan's policies should be fairly general, and are implemented through a series of ordinances that set forth specific regulations, such as zoning. The State requires General Plans to address at least seven elements: (1) land use, (2) circulation, (3) housing, (4) conservation, (5) open space, (6), noise, and (7) safety. Additional elements can also be added. The City has drafted the following elements: (1) land use, (2) conservation and open space, (3) circulation, (4) noise and safety, (5) housing, (6) community design, and (7) cultural and historic resources. More information about these elements is provided in the next section.

In addition to state planning law, the City also has to meet the requirements of the CA Coastal Act, which sets out a somewhat different set of issues be addressed and a variety of coastal resources to be protected. Under the Coastal Act, cities and counties must adopt a Local Coastal Program (LCP), which is then certified (or not) by the Coastal Commission as adequate to carry out the provisions of the Coastal Act and associated regulations. This certification allows the City to issue Coastal Development Permits pursuant to its LCP rather than the Coastal Commission. The LCP consists of a Land Use Plan, which is basically the equivalent of a General Plan, and an Implementation Plan, which consists of the ordinances that govern the types, location and intensity of land use and development including zoning, building, grading, subdivision and possibly others, such as stormwater. The Coastal Commission's LCP Update Guide is broken down into the following categories: (1) public access, (2) recreation and visitor services, (3) water quality protection, (4) environmentally sensitive habitat areas and other natural resources, (5) agriculture, (6) new development and cultural resources, (7) scenic and visual resources, (8) coastal hazards, (9) shoreline erosion and protection, and (10) energy and industrial development. Even though it may not seem like it, there is a lot overlap between the State general plan guidelines and the Coastal Commission's LCP guidance.

Elements and Background Reports

The City's existing general plan was adopted in 1976 and the LCP was the first in the State to be certified by the fledgling Coastal Commission in 1980. While the existing LCP is well out of date, Trinidad is not as far behind as it may appear. There are jurisdictions that do not have a certified LCP at all, which means that development projects must be approved by the Coastal Commission after receiving City approvals. Trinidad started a General Plan update process in 1997, but it was put on hold in 2000 due to lack of funds. The update process was restarted in 2007 as part of a regional watershed planning effort funded by a Prop 50 grant. This grant funded, among other

things, the Trinidad-Westhaven Integrated Coastal Watershed Management Plan. It also funded several background reports and the initiation of a comprehensive General Plan update. Additional background reports have been prepared as part of other projects as well as senior practicums and internships at HSU. Since 2007, the update has slowly been moving forward element by element as staff time and budget allows.

The following background reports have been prepared for the general plan update so far. In addition to these documents, there are a variety of other reports, some rather old, and some prepared for larger projects and / or by other entities, that are utilized or referred to in the general plan update, but which are not listed here.

- Impervious Surfaces Study and LID Recommendations, April 2006
- Background Report: Geologic and Seismic Characteristics of Trinidad, CA, April 2007
- Trinidad-Westhaven Integrated Coastal Watershed Management Plan, May 2008
- Trinidad Walkability Study, May 2008
- Fundamentals of a Circulation Element for the City of Trinidad, May 2009
- Background Report: Biology and Environment of the Trinidad Area, October 2009
- Background Report: Soil Characteristics of Trinidad, CA, October 2009
- Trinidad Architectural Survey (incomplete), November 2009
- Draft Trinidad Climate Action Plan, April 2010
- Coastal Resilience Planning For the City of Trinidad, October 2014
- LCP Update Guide Land Use Plan Policy Compliance Analysis, December 2015
- LCP Update Guide Implementation Plan Needs Assessment, April 2016
- Climate Change Vulnerability Report and Adaption Response, April 2016

The following elements / chapters have been drafted and recommended / approved by the Planning Commission on the listed dates. The City Council has also reviewed the first six chapters (which includes all seven of the state required elements). Currently, the earlier elements are being updated and the entire document reviewed for internal consistency. Once all the elements are completed and updated, the entire draft will go back to the Planning Commission for final review and recommendation and then the City Council for discussion and adoption. Formal Tribal Consultation will occur during this final step.

- Chapter 1: Introduction – October 2009
- Chapter 2: Land Use – September 2009
- Chapter 3: Conservation & Open Space – December 2009
- Chapter 4: Circulation – July 2012
- Chapter 5: Noise & Safety – December 2012
- Chapter 6: Housing – December 2013
- Community Design – Draft July 2014
- Cultural & Historic – drafted June 2013, updated March 2016, not fully reviewed
- Glossary – October 2009, partially updated July 2014

LCP Update Grant and Current Work

The City currently has a grant through the Coastal Commission to finish drafting the LCP update. That grant goes through April 2017. During the grant period however, the City prioritized staff time for the VDU/STR licensing process and ordinance amendment, which has slowed down work on the update. But progress has still been made. The following is a list of tasks that have been completed under the grant thus far, broken down by grant task.

- *Stakeholder Coordination and Consultation*
 - City staff were meeting with Coastal Commission staff every other month to discuss progress until that staff person retired this fall.
 - A hand-out / flyer was created to let people know about the update.
 - A section on the City's website (under the Planning and Building Services) was added where updates and documents can be provided.
 - Updates have been given at Planning Commission and Trinidad Bay Watershed Council Meetings.
- *Conduct Climate Change Planning*
 - A draft and final Climate Change Vulnerability Report has been prepared that identifies risks and adaptation strategies.
 - The draft General Plan elements are being reviewed and edited to incorporate this important information.
- *Perform Needs Assessment*
 - A Land Use Plan consistency analysis was completed that identifies gaps in the draft general plan as compared with the Coastal Commission's LUP update guidance.
 - A needs assessment for the zoning ordinance update has also been completed that identifies where the zoning ordinance falls short of current Coastal Act requirements.
- *Tribal Consultation and Cultural Resources Element Development*
 - City staff have met with representatives of the Yurok Tribe, Trinidad Rancheria and Tsurai Ancestral Society to discuss and gain input on the update and cultural element.
 - The Cultural Element has been revised based on this input and to incorporate policies and recommendations of the Tsurai Management Plan
- In addition, City staff have been administering the grant, managing subcontracts and submitting timely invoices and reports.

Next Steps

The next steps, both within and outside of the grant scope, include: (1) updating the older draft elements, including the figures, to be consistent with the more current elements; (2) incorporating climate change planning into the draft elements where appropriate; (3) continuing Tribal consultation; (4) Harbor Area planning with stakeholders; and (5) updating the zoning and other implementing ordinances. The Harbor Area is a high priority for the Coastal Commission, because it is currently an

Area of Deferred Certification, meaning that the City's LCP has not been certified for those parcels, and the City does not issue Coastal Development Permits there. The application by the Rancheria to transfer the Harbor Area into Tribal Trust status does affect this task, but gathering stakeholder input and planning for the future of the harbor are still important at this point. The current focus is on items 1 and 2 above, with the goal of getting the entire document ready to go to the Planning Commission in the next couple of months.

The final step for the grant will be to update the zoning ordinance based on all this background work and outreach. It is anticipated that at the end of the grant period, the City will have a complete draft LCP. Unfortunately, due to the VDU/STR ordinance amendment and other tasks, staff time has been a limiting factor in completing this project. The City has requested an extension to April 2018 on the grant in order to complete the update. In addition, Coastal Commission staff have recently suggested that the City consider applying for the next round of funding to fill any gaps in the process. For example, due to recent discussions about water use and requests to hook-up properties out side of City limits to the City's water system, it has become clear that a current and comprehensive water supply analysis will be needed. It is likely that the Coastal Commission will request additional studies showing infrastructure capacity, particularly if any allowable densities are increased, such as an allowance for second units. In addition, there are other implementing ordinances that will need to be updated, though not to the extent of the zoning ordinance.

Timeline

I have estimated and proposed a number of timelines to complete the General Plan and LCP update over the years, none of which have come to fruition. Unfortunately, when the update is delayed and put on hold, additional work is needed to get it started again. Also, it will be a new Planning Commission and City Council reviewing the documents, which could result in some changes. However, a significant amount of time and thought has been put into the current draft, so hopefully it will satisfy most people. Public input has been inconsistent, sometimes minimal, during the update at the Planning Commission level; it will increase at the Council level, which could also result in more delays. And while increased collaboration and input can result in better documents, at some point this project needs to get completed. Keep in mind that even though the Coastal Commission will not accept this comprehensive update in pieces, it is common to make amendments and updates to the LCP periodically. So once the comprehensive update is completed and certified, major and minor amendments can be made as needed.

The Coastal Commission grant final product is intended to be a draft LCP that is ready, or nearly ready, for City Council adoption and submittal to the Coastal Commission for certification. However, there was no commitment made for final adoption or submittal to the Coastal Commission due to the possibility for unknown factors, such as the public hearing process and other projects to slow down the process. Assuming that the City's extension request for the LCP update grant is approved, an ideal timeline would look

something like the following. Note that this is an ambitious timeline, and could be easily sidetracked by other issues and projects if the update does not remain a City priority. The Council should keep the LCP update in mind when prioritizing staff time and budget when considering other potential planning related projects. (Note that the grant does require a local match, most of which has already been met.)

- January – February 2017: Planning Commission reorientation to, review, and comment on the current draft. This would include the following elements: Land Use, Conservation and Open Space, Circulation, Noise and Safety, Housing, Community Design and possibly Cultural and Historic (which still needs more work and additional tribal consultation).
- March – April 2017: Background work and updates based on Planning Commission input. A harbor area stakeholder meeting to discuss planning and the future of that area should be held by this time. Tribal consultation will also occur with staff finalizing the draft Cultural and Historic element for review.
- May – June 2017: Final Planning Commission Review of the entire General Plan. Staff starts updating the zoning ordinance.
- July 2017: Revise the General Plan based on Planning Commission review. Continue to update and revise the zoning ordinance.
- August – November 2017: City Council review of the General Plan. Planning Commission review of the Zoning Ordinance. Formal Tribal Consultation with the City Council occurs.
- December 2017: Staff revision and update of zoning ordinance based on Planning Commission discussions.
- January – March 2018: City Council review of updated zoning ordinance.



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

1. Discussion/Decision regarding selection of Mayor and Mayor Pro-Tem.

DISCUSSION AGENDA ITEM

Wednesday, January 25, 2017

Item: Discussion/Decision regarding selection of Mayor

Mayor Selection Process:

City ordinance 2.06.010 states that "As soon as practicable after each general election at which one or more persons are elected to the city council, the council members shall vote one of their own to serve as mayor, and one to serve as mayor pro tem."

As a reminder, here is a list of current Councilmember seats and term limits:

Dwight Miller:	Term expires December 31, 2018
Jim Baker:	Term expires December 31, 2018
Susan Golledge-Rotwein:	Term expires December 31, 2018
Steve Ladwig:	Term expires December 31, 2020
Jack West:	Term expires December 31, 2020

Recommended Action: *Appoint Mayor and Mayor Pro-Tem.*

Attachments: Ordinance 2.06.010, Office of Mayor

Chapter 2.06 MAYOR

Sections:

2.06.010 Office of mayor.

2.06.010 Office of mayor.

As soon as practicable after each general election at which one or more persons are elected to the city council, the council members shall vote and select one of their own to serve as mayor, and one to serve as mayor pro tem.

The persons so elected shall serve until the next regularly scheduled council election, or until removed by a majority vote of the council. [Ord. 97-1 § 1, 1997].

**The Trinidad Municipal Code is current through Ordinance
2011-02, passed July 13, 2012.**

Disclaimer: The City Clerk's Office has the official version of the Trinidad Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

2. Resolution 2017-01; Recognition of Service for HCSO Trinidad Deputy Pam Wilcox and Introduction to new Trinidad Deputy Luke Mathieson

ACTION AGENDA ITEM

Wednesday, January 25th, 2016

Item: Resolution 2017-01; Recognition of Deputy Pam Wilcox' Service to the City of Trinidad, and Introduction of Deputy Luke Mathieson

Summary:

Humboldt County Sheriff's Office Deputy Pam Wilcox has accepted another position within HCSO. Deputy Luke Mathieson is our new Trinidad Deputy.

A resolution recognizing Deputy Wilcox's contribution to Trinidad will be prepared for adoption (but was not prepared in time for the agenda packet deadline), and Deputy Mathieson will be introduced.

Staff Recommendation:

Adopt Resolution 2017-01 recognizing Deputy Wilcox's service to Trinidad.

(Resolution 2017-01 will be presented at the meeting)

Starting January 18th, 2017

Deputy Mathieson

Trinidad's New Deputy Sheriff



Deputy Mathieson was born in Oregon. He grew up in Montana until his family relocated to California in 2001. Deputy Mathieson attended the College of the Redwoods Police Academy in 2009. He began his law enforcement career with the Humboldt County Sheriff's Office in 2012.

You will see Deputy Mathieson periodically roaming the streets of Trinidad on a patrol bicycle. He is also an Explosive Ordnance Disposable Apprentice.

Deputy Mathieson is married with two children.



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 4 PAGES

3. Discussion/Decision regarding possible First Reading of draft Noise Ordinance 2017-01.

ACTION AGENDA ITEM

Wednesday, January 25th, 2016

Item: Noise Ordinance

Summary:

The City Council has directed staff to develop a Noise Ordinance for consideration. An initial discussion was held in November, and a draft ordinance has been developed based on that discussion. The first reading of the Ordinance could be conducted at this meeting. If further changes are desired, the Council can provide direction and staff will revise accordingly for a future meeting.

Noise Ordinance:

Excessive noise can disturb the peace, enjoyment, and rest of residents as well as visitors to Trinidad, and at extreme levels can be painful and even damaging to one's hearing. Noise can be a problem at any time of day, but is especially significant at night, as anyone who has been either kept from sleep or awoken by noise can attest.

The attached Draft Noise Ordinance sets quiet hours of 10 pm to 8 am. It relies on a largely qualitative approach to assessing noise disturbances. In general, noise should not be audible to neighboring properties during quiet hours.

As currently drafted, this Ordinance would require a change to our Town Hall use policies, which currently allow amplified music past 10 pm.

Exemptions are provided for emergency response and emergency repair work, and construction, remodel, or grading work during daytime hours that has been permitted by the City. Commercial fishing activity is not exempted completely, but is called out as a traditional use that requires special consideration when evaluating noise complaints.

Staff Recommendation:

Provide direction on any edits or additions to the Draft Ordinance.

If Council is satisfied with the Ordinance,

Consider conducting the First Reading of Ordinance 2017-01 by title, waiving the full reading of the text.



ORDINANCE 2017-01

AN ORDINANCE OF THE CITY OF TRINIDAD
ADDING CHAPTER 8.06 TO TITLE 8 OF THE TRINIDAD MUNICIPAL CODE.

GENERAL NOISE REGULATIONS

WHEREAS, excessive noise can damage hearing and impact the character and quality of life for residents and visitors to the City of Trinidad; and

WHEREAS, residents are entitled to the peaceful use and enjoyment of their property; and

WHEREAS, the establishment of these noise standards will facilitate compliance and assist in the resolution of problems relating to excessive noise.

WHEREAS, this Ordinance is enacted pursuant to the City's police power as granted broadly under Article XI, Section 7 of the California Constitution in order to promote the health, safety and welfare of Trinidad residents,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TRINIDAD DOES HEREBY ORDAIN AS FOLLOWS:

That new Chapter 8.06 is added to Title 8 of the Trinidad Municipal Code, to read as follows:

CHAPTER 8.06

GENERAL NOISE REGULATIONS

SECTION 8.06.010 PURPOSE AND FINDINGS

In order to serve the public health, safety, and welfare of the residents and businesses within the City of Trinidad, the declared purpose of this chapter is to set explicit standards and hours related to noise for the purpose of protecting citizens and visitors to Trinidad from noise disturbances, and to facilitate resolution of such problems if they do arise.

SECTION 8.06.020 QUIET HOURS

Excessive noise can impact citizens at all hours, but is especially problematic at night. Therefore, the City of Trinidad hereby establishes the period from 10 pm to 8 am as quiet hours. The general restriction against noise that unreasonably disturbs the quiet use and enjoyment of residents and visitors to Trinidad applies at all times, but the standard of 'unreasonably disturbs' shall be considered much more strictly during quiet hours.

SECTION 8.06.030 EXCESSIVE NOISE PROHIBITED

It shall be unlawful for any person to make, continue or cause to be made or continued, within the limits of the City of Trinidad, any disturbing, excessive or offensive noise which causes discomfort or annoyance to any reasonable persons of normal sensitivity residing in the area.

The following acts, among others, are declared to be offensive, loud, disturbing, and unnecessary noises originating from residential properties or on public ways in violation of this section, but such enumeration shall not be deemed to be exclusive:

(a) The using, operating, or permitting to be played, used, or operated of any radio receiving set, musical instrument, phonograph, stereo, television, or other machine or device for producing or reproducing sound in such a manner as to disturb the peace, quiet, and comfort of neighboring residential inhabitants at any time with volume louder than is necessary for convenient hearing for the persons who are in the room, vehicle, or chamber in which such machine or device is operating and who are voluntary listeners. The operation of any such set, instrument, phonograph, stereo, machine, or device in such a manner as to be audible to a person of normal hearing sensitivity, more than ten (10) feet from said real property parcel on which the structure is located between the hours of 10:00 p.m. and 8:00 a.m.

(b) The use or operation of a radio, tape player, tape recorder, record player, CD player, digital music player, smart phone, or similar sound device in any vehicle on a street, which is audible to a person of normal hearing sensitivity, more than twenty-five (25) feet from said vehicle.

(c) The use of power tools, lawn mowers, or other loud mechanical equipment during quiet hours such that it is audible to a person of normal hearing sensitivity more than ten (10) feet from the real property parcel on which the noise is being generated.

(d) Construction-related noise near residential uses. Construction work or related activity which is adjacent to or across a street or right of way from a residential use, except between the hours of 7 a.m. and 7 p.m. on weekdays, or between 8 a.m. and 7 p.m. on Saturday and Sunday. As used in this section, "construction" shall mean any site preparation, assembly, erection, substantial repair, alteration, demolition or similar action, for or on any private property, public or private right-of-way, streets, structures, utilities, facilities, or other similar property.

(e) For other than noise sources identified in a-d above, the following noise disturbance shall be prohibited:

- a. Plainly audible across property boundaries;
- b. Plainly audible through partitions common to two residences within a building;
- c. Plainly audible at a distance of 50 feet in any direction from the source of music or sound between the hours of 8:00 a.m. and 10:00 p.m.; or
- d. Plainly audible at a distance of 25 feet in any direction from the source of music or sound between the hours of 10:00 p.m. and 8:00 a.m.

As used in subsection (a) 'person of normal hearing sensitivity' means a person who has a hearing threshold level of between zero (0) decibels and twenty-five (25) decibels HL averaged over the frequencies 500, 1000, and 2000 Hertz.

SECTION 8.06.040 EXEMPTIONS

The following activities shall be exempt from the provisions of this title:

A. **Emergency Work.** The provisions of this Title shall not apply to the emission of sound for the purpose of alerting persons to the existence of an emergency or in the performance of emergency work.

B. **Entertainment Events.** The provisions of this Title shall not apply to those reasonable sounds emanating from authorized school bands, school athletic and school entertainment events and occasional public and private outdoor or indoor gatherings, public dances, shows, bands, sporting and entertainment events conducted between the hours of 8:00 a.m. and 10:00 p.m.

C. **Federal or State Preempted Activities.** The provisions of this Chapter shall not apply to any other activity the noise level of which is regulated by state or federal law.

D. **Minor Maintenance to Residential Property.** The provisions of this Title shall not apply to noise sources associated with minor maintenance to property used for residential purposes, provided the activities take place between the hours of 8:00 a.m. and 10:00 p.m.

E. Public Health, Welfare and Safety Activities. The provisions of this Title shall not apply to construction maintenance and repair operations conducted by public agencies and/or utility companies or their contractors which are deemed necessary to serve the best interests of the public and to protect the public health, welfare and safety, including but not limited to, trash collection, street sweeping, debris and limb removal, removal of downed wires, restoring electrical service, repairing traffic signals, unplugging sewers, vacuuming catch basins, repairing of damaged poles, removal of abandoned vehicles, repairing of water hydrants and mains, gas lines, oil lines, sewers, storm drains, roads, sidewalks, etc.

F. Noise sources associated with construction, repair, remodeling, or grading of any real property; provided a permit has been obtained from the City as required; and provided said activities do not take place between the hours of 7:00 p.m. and 7:00 a.m. on weekdays, between the hours of 5:00 p.m. and 8:00 a.m. on Saturdays, or at any time on Sunday or a federal holiday.

G. Noise sources associated with commercial fishing activity are not absolutely exempt from this Title, but complaints regarding such shall be considered in the context of fishing as a defining character of Trinidad, and the necessary late hours involved in commercial fishing activities.

SECTION 8.06.050 PENALTY

Except as may otherwise be expressly provided, any person who violates any provision of this Ordinance is guilty of a misdemeanor and shall, upon conviction thereof, be punished in the manner provided in Section 1.08.010 of the Trinidad Municipal Code.

SECTION 8.06.060 SEVERABILITY

The City Council of the City of Trinidad hereby declares that should any section, paragraph, sentence, phrase, term or word of this Ordinance be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this Ordinance independent of the elimination here from of any such portion as may be declared invalid.

PASSED, APPROVED, AND ADOPTED by the Trinidad City Council on _____ by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Attest:

Gabriel Adams
City Clerk

Approved:

Dwight Miller
Mayor

First Reading:

Second Reading:



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 7 PAGES

4. Discussion/ Discussion regarding ADA Improvement Priorities.

ACTION AGENDA ITEM

Wednesday, January 25th, 2016

Item: Americans with Disabilities Act Update

Summary:

A member of the public requested additional ADA improvements to Town Hall. Staff will discuss that request in the context of the ADA assessments the City has conducted, and the status of efforts to implement those assessments.

Staff Recommendation:

Receive Presentation and Provide Direction to Staff

Background:

The City had ADA Access Surveys conducted in 2013 for Town Hall, the Memorial Lighthouse, and curb ramps and sidewalks throughout the City. All three Surveys identified many items that are not compliant with the ADA. Summary findings from the Town Hall survey are attached. A slide presentation at the meeting will help provide visuals for this discussion.

Since those assessments, the City has focused ADA efforts on improvements to Town Hall. New railings have been added to the front steps and the side entrance. New signage has been installed at multiple locations. New wider double doors have been added at the exterior side entrance, and the interior entrance to the Main Hall.

However a number of ADA compliance issues remain, and many are quite challenging due to the underlying age and design of Town Hall. The ADA parking space in front of the Hall, while improved, is still not fully compliant. The two front doors – to the Clerk's Office and the Civic Club Room, are not compliant, although access is possible to both through the side entrance.

We received a request in December that we install 'push-button' operation for a number of the exterior and interior Town Hall doors. The new doors are compatible with these mechanisms.

Staff have confirmed that this push-button feature is not required by ADA, as long as the doors open easily by the lever handles. Our City Attorney, who has been involved in defending against ADA lawsuits, advises that while not absolutely required, he recommends the City go ahead, both to assist the public, and because there is some risk of litigation without them.

Staff have requested estimates for what it would cost to add that feature, and hope to have the answer by our meeting date. Staff are also aware that in addition to this particular item, there are a number of compliance issues identified in the Surveys that have not yet been addressed.

Having these ADA Surveys and being able to show steady progress towards addressing the issues identified is a key step in defending ourselves against ADA lawsuits. Staff will seek Council direction on which issues to prioritize next, for inclusion in next year's budget and workplan.

AMERICANS WITH DISABILITIES ACT COMPLIANCE SURVEY FOR THE CITY OF TRINIDAD

With the passage of the Americans with Disabilities Act in 1990, access to activities that most people take for granted is now available to the disabled.

Even though people with disabilities may gain access to buildings, once inside they may find they are excluded from basic needs, such as restrooms, drinking fountains, and circulation within the building. The ADA makes access to buildings and related activities used by the public a civil right.

With the ADA and related accessibility codes, the design of facilities to meet the needs of the disabled will make in time "public places" accessible to all members of the community. Places and activities where they can work, relax, and socialize.

This ADA survey will bring to the attention of the City of Trinidad what access barriers exist. It is the first step in eliminating these barriers, thus making the City accessible to all members of the community.

Wheelchair access is not the only factor to consider. There are other impairments such as blindness, hearing loss, balance and stamina problems. When removing barriers and providing access, all these must be considered.

This compliance survey will include walks, curb ramps, and other circulation measures within the City's right of way. Also included in the survey are the Town Hall and The Memorial Lighthouse. The Town Hall since it is the center of the community activities. The Memorial Lighthouse since it is a site visited by many throughout the year.

The survey does not address the walks, curb ramps, and other work done under the Gateway Project in 2012.

The survey also excludes the Janis Court site work, the unisex single user restrooms at the Town Hall, and various trails throughout the City.

The Janis Court site work along with the Town Hall unisex restrooms have been previously inspected and approved. Since the trails are not improved, they were not addressed. The installation of viewing areas show casing the beauty of the area should be considered.

Submitted by Scott R. Baker

TRINIDAD TOWN HALL

Since the Town Hall is the center of the community's activities, it is imperative that it is accessible. The following is a list of deficiencies found. Refer to Photo.

1) Parking:

The existing disabled parking does not meet any of the ADA requirements. (#3)

2) Signage:

There is a lack of exterior signage directing people to the accessible entrance. (#7)

3) Walkway and Ramp:

The walkway from the sidewalk to the ramp does not comply with the ADA. (#4)

The ramp, although meeting the slope requirement, does not comply with an exterior ramp under the ADA. There is no bottom landing. The existing handrail does not comply. There is no curb at each edge of the ramp. (#5)

A walkway, constructed from the sidewalk in a straight grade to the top landing, would eliminate the need to construct a ramp complying with ADA. It would have to comply with the walkway requirements.

4) Guardrail:

The existing guardrail at the porch was constructed too low (42" min) and no intermediates were installed. (#6)

5) Steps at Front Entrance:

The risers are allowed to have a $3/8$ " difference in height. The bottom riser has a $1/4$ " to 1" difference in height. A two inch strip along the step nosings needs to be re-painted in a contrasting color. The

existing handrails do not comply with the ADA. Since the steps exceeds 88" in width, an intermediate handrail is required.

6) Doors at Entrance to Women's Club and City Clerk:
The ADA allows a maximum $\frac{1}{2}$ " threshold height. These two doors exceed the height allowed.

7) Double Door leading into Hall:
Each door in a double door installation is required to be a minimum of 36" in width. The existing pair of doors are 30" each in width.

8) Interior signage:
Directional signage is required to direct people to accessible restroom, rear exist, kitchen, etc.

9) Interior Doors:
Many of the doors within the Town Hall do not meet the wheelchair approach clearance for both the hinge side and strike edge. The interior doors have lever hardware.

10) East Emergency Exit Ramp:
* Exceeds 08.33% allowed (08.9%)
* Exterior landing does not meet minimum length of 72"
* Ramp surface is not slip-resistant

11) Drinking Fountain:
See checklist sheet #14

ACTION AGENDA

Wednesday January 25th 2017

Item: Mid-Year Budget and Workplan Update.

The new year represents an opportunity to review where we stand on our budget and work plan at the mid-way point through the year, and to consider whether adjustments are needed. Staff will make a slideshow presentation at the meeting to supplement this report.

This discussion will focus primarily on the General Fund and the Water Fund, but we can discuss the smaller pieces of the budget as well.

This report is based in part of the financial statements as of the end of November.

General Fund Revenues are budgeted at \$600,000 for the year. As of November we are at \$200,000, but this is typical as some of our large revenue sources are not received in steady monthly installments -- property tax comes as largely a lump sum late in the year, while TOT tax is seasonal and we've already received much of what we expect this year.

General Fund Expenses as of November are presented in summary fashion in the table below. The details are in the November Financials as part of the Consent Agenda.

General Fund Expenses as of Nov 2016:

	Year To Date	Annual Budget	% Remaining
Admin	<u>131,551.12</u>	<u>341,194.00</u>	<u>61%</u>
Public Works	<u>51,649.87</u>	<u>165,337.44</u>	<u>69%</u>
Police	<u>15,232.00</u>	<u>72,540.00</u>	<u>79%</u>
(GF portion only - COPS Grant and Measure Z not included)			
Fire	<u>4,029.05</u>	<u>17,100.00</u>	<u>76%</u>
Firehouse construction project coming soon			
TOTAL	202,462.04	596,171.44	66%

The Police line is misleading, as we have spent substantially more than \$15,000, but have paid it with our annual COPS grant rather than General Fund.

Our Water Fund Revenues are right on track, and Water Fund Expenses are below budget (at 38%) although this should catch up by year's end.

Major Tasks and Projects for FY16-17

STR Ordinance

The City has completed, and submitted to Coastal Commission. We have responded to additional requests for information and hope to hear shortly that our submission is 'complete'.

Install Streamflow Monitoring on Luffenholtz Creek (Water Fund)

This is under contract and will be installed this summer when flows drop.

Tsurai Study Area projects (\$20,000) (General Fund – Public Works)

This is on hold pending the land transfer. Regardless, some may be used for geologic investigations of the active slide, and for removal of the failing ramp. .

Asset Management System (75% Water Fund) This is being installed at the Water Plant this month, and is already populated with data about many key components of the Water Plant. It will help manage our maintenance and infrastructure

Capital Improvement Program-(75% Water Fund) this will follow from the Asset Management Software, and will help us see and prioritize our long term maintenance and replacement efforts.

Water Filter Replacements – (Water Fund) – This emergency action should be complete by the end of January.

Van Wycke Trail – (Grant Funded) – Request for Scope Change submitted to Caltrans – holding until we hear back.

General Plan/LCP Update - see attached memo from our City Planner

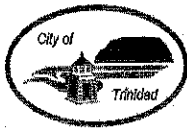
OWTS Replacement Grant – Underway –

Phase II Stormwater work– Grant application successful – contracts to follow.

Ocean Protection Council Stormwater and LID work –
Aiming for Construction this summer.

Recommended Action:

Discuss current projects and priorities, and take direction on Council priorities for next year's budget.



DISCUSSION AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

5. Discussion/Decision regarding Council Commissionership Assignments.

DISCUSSION AGENDA ITEM

Wednesday, January 25, 2017

Item: Discussion/Decision regarding Councilmember Commissionership Assignments.

Trinidad City Councilmembers serve as representatives to various boards, advisory committees, and agencies within the county. The attached chart identifies the Committees and Boards that the city participates in by designating representatives to. At any time the Council may choose to renegotiate the positions, but it is customary to assign them as soon as possible after each election or new member appointment.

Recommended Action: Appoint/Distribute committee assignments as needed.

Attachments: Committee Assignment Charts (2)

Committee Assignments: *As of July 13, 2016.*

COMMITTEE	REP	ALT
Humboldt Waste Management Authority HWMA	Miller	West
Humboldt County Association of Governments HCAOG	West	Miller
Tsurai Management Plan Implementation Committee	West, Baker	Miller
Redwood Regional Economic Development Corp. RREDC	Fulkerson	Baker
HTA Humboldt Transit Authority HTA	Fulkerson	West
Redwood Coast Energy Authority RCEA	Miller	Baker
BLM Gateway Committee	Miller	City Manager
Humboldt County Convention & Visitors Bureau HCCVB.	Tissot	Miller
Library, Museum, Park Committee	Baker, West	Miller
Office of Emergency Services OES	Tissot	West/Miller
Hazardous Materials Response Authority HMRA	Tissot	West/Miller
Indian Gaming Benefit Committee	Miller	West
Humboldt Mayors Committee	Miller	
Local Law Enforcement Committee	Baker	
Trinidad Rancheria Liaison	Fulkerson, West	
League of CA Cities	As Needed	

Committee appointments for Trinidad City Council members – Updated July 01, 2016

* Meeting Dates, Times, and Locations have not been completely verified

Committee & Function	*Mtg. Time	*Mtg. Place	members	Current appointee	Comments
Humboldt Waste Mngmt. Authority: Oversees county waste collection & disposal (hazardous, solid & food waste)	6:30 2 nd Thursday	Eureka City Hall	Arcata, Blue Lake, Eureka, Ferndale, Rio Dell, County	Miller Alternate: West	Decisions have a big county-wide financial impact.
Humboldt County Association of Governments. (HCAOG): County-wide transportation planning and programming	3 rd Thurs. 4:00 pm	HCAOG Conference Room	Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, County	West Alternate: Miller	Big packet, many important county-wide decisions. Reps are usually Mayor and Mayor Pro-Tem)
Tsurai Management Plan Implementation Committee: Implement Management Plan	As needed or requested by members.	Trinidad	City, Tsurai Ancestral Society, Yurok Tribe, Coastal Conservancy	West/Baker Alternate: Miller	This committee was negotiating for property transfer & is currently inactive. May change focus to improvements on TSA site per Management Plan
Redwood Regional Economic Development Corp. (RREDC): Administers loans and grants to improve business & job opportunities in Humboldt county	6:30 4 th Monday	Eureka	Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, Humboldt County, McKinleyville, Orick, Redway, Willow Creek, Hoopa, Orleans, Manila, Humboldt Bay Municipal Water District, Humboldt Harbor Commission, College of the Redwoods	Fulkerson / Baker	
Humboldt Transit Authority: Oversees county-wide transit services Trinidad to Garberville	9AM 3 rd Wed.	Eureka	Trinidad, Arcata, Eureka, Fortuna, Rio Dell, County	Fulkerson / West	
Redwood Coast Energy Authority Board (RCEA): Develop & implement sustainable energy projects in Humboldt county	3:00 3 rd Monday	633 3 rd Street, Eureka	Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, County, Humboldt Bay Municipal Water District	Miller/ Baker	

Committee appointments for Trinidad City Council members – Updated July 01, 2016

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BLM Gateway Project: protect the diversity of life on coastline and offshore rocks by education and community cooperation	Quarterly or as needed	Trinidad or Arcata	Trinidad, Native Plants, Trinidad Library, HSU Marine Lab, BLM, Trinidad Land Trust, Yurok Tribe, Tsurai Ancestral Society, State Parks and Fish and Game, Rancheria	Miller/ City Manager			
Humboldt County Convention and Visitors Bureau (HCCVB): Promotes Tourism in Humboldt County	Bimonthly Lunch meeting	Varies	Governments and businesses throughout Humboldt County	Winnett/ Miller			
Humboldt County Hazard Mitigation Committee: County-wide effort to reduce risk and plan for efficient recovery from natural disasters.	2X year or as needed	varies	26 planning partners include local governments, fire departments, hospitals, etc.	Winnett Alternate: West/Miller			
Joint Committee for Park/Museum/Library: Plan, implement and coordinate Park, Museum & Library projects.	Inactive	Trinidad	City, Museum, Library, Land Trust Contractor	Baker/ West Alternate: Miller			
Office of Emergency Services (OES): prepares for natural disasters, coordinating efforts of first responders.	Bi-monthly, 1 PM	Eureka	County, cities, service districts, medical providers, Ham radio, HSU, weather service, Fish & Game, etc.	Winnett/ West-Miller	1 hour meeting		
Indian Gaming Funds: Distribute funds to local communities and projects to offset casino impacts	Inactive: no money			Miller / West	This committee meets when the state sends Gaming money. This year, no money.		
Humboldt Mayors Committee: Recommends candidates for appointments	As needed	Eureka City Hall	Arcata, Eureka, Blue Lake, Rio Dell, Fortuna, Ferndale, Trinidad	Miller			

Committee appointments for Trinidad City Council members – Updated July 01, 2016

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Law Enforcement Committee	As Needed	Trinidad	Law enforcement discussions/Neighborhood Organizing	Baker



DISCUSSION AGENDA ITEM 6

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

6. Mid Year Budget and Workplan Update.

ACTION AGENDA

Wednesday January 25th 2017

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